

# Pre-Tenancy Application Form

Najib Property Management Ltd

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Please complete this form to apply for tenancy at the address below. The information you provide is for applying for this tenancy and may be used for a credit and reference check. Your privacy is protected under the Privacy Act 1993.

## Tenancy Details

Property Address:

Commencement of Tenancy:

## Applicant Details:

Full Name:

Date of Birth:

Mobile Number:

Email:

Occupation:

Place of Work:

Current Address:

How long have you lived here?

Please state why you are leaving this address?

## Identification

Please provide photo identification, such as your drivers license or passport.

Drivers License or Passport Number:

Version no. (is applicable)

Car/vehicle registration number:

Make and Model:

Alternative Form of ID:

## Emergency Contact

Name:

Address:

Phone Number:

Email:

Mobile Phone:

**Current Landlords Details**

If you are currently renting, please provide your landlords name and contact details.

Landlords Name:

Mobile Number:

Email:

May I contact this person for a reference?

**References**

Please provide two references that I can contact. Referees can be a friend, co-worker, your employer or someone who knows you well.

One of your referees should be able to provide a reference about your credit worthiness. If you have already provided your current landlords details, only one additional referee is needed. Please let these people know I may be contacting them for a reference.

Referee Name 1:

Phone:

Email:

Referee Name2:

Phone:

Email:

**Signature**

I authorise Najib Property Management Ltd to:

\*collect, retain and use this information for the purpose of assessing my creditworthiness

\*disclose information about me, whether collected from me directly or from any other source, to any other credit provider or any credit reporting agency for the purposes of providing or obtaining a credit reference.

Signed By:

Date Signed:

Under the privacy act you have the right to ask for a copy of all information held about you, and have the right to request the correction of any incorrect information